

**Richland County
Land & Zoning Standing Committee
Meeting Minutes
August 1st, 2022**

The August 1st, 2022, Land & Zoning Standing Committee meeting was called to order 3:00 p.m. by Chair Melissa Luck. Present were Julie Fleming, Linda Gentes, Melissa Luck, Dan McGuire, Brian Miester, Floyd Bertow, Mike Bindl, and Cathy Cooper. Steve Carrow was by webex Dave Turk was absent.

Linda Gentes moved to approve the agenda and proof of notification. Seconded by Dan McGuire. Motion carried.

Chair Melissa Luck asked for any corrections or amendments to the June 27th, 2022 minutes, motion made by Julie Fleming to approve the minutes as sent out, second made by Dan McGuire. Motion carried.

Action Items:

#5 Zoning Petitions

5a. McGlynn/Wichel Conditional Use permit, Mr. McGlynn contacted Mike Bindl this morning and asked for this to be denied. He is the property owner and by being the property owner all reclamation will fall to him. Motion made by Linda Gentes to deny the Conditional Use Permit, second made by Julie Fleming. Motion Carried.

#6. Gotham light Melissa Luck spoke with Corporation Council Mike Windle and Mr. Schoepp to clarify the light on the units. The 3rd conditional use permit that was issued to Mr. Schoepp where he was given the ability to build any number of storage buildings without a notation of lighting. The first 2 buildings do have lighting on the buildings and the 3rd light is a poll that was installed by Alliant Energy. Corporation Counsel Mr. Windell had stated that the County does not have jurisdiction over additional lighting. Mr. Schoepp has asked Alliant to install a lower wattage bulb which Alliant has done. Alliant needs to put a shade on the light that is in question. Mr. Schoepp needs to speak with alliant regarding the light in question. Motion made by Dan McGuire to approve the letter that chair Luck has written, second by Julie Fleming. Motion Carried.

#7 Land and Water Resource Management Plan Update; Cathy has gone thru the plan; updated it and cleaned it up. Discussion followed. The committee had no changes to the plan at this time. The plan will be sent on to DNR for their review. Once their comments are made, any recommended changes will be made. The public hearing is planned to be held at the October Land & Zoning meeting and on to October County Board meeting. Cathy will present it at the December Land and Water Board meeting for their approval. The plan and the next work plan will be put on Land Conservation website.

#8 Land Conservation 2021 Annual Report . Cathy presented the report to the committee, this report is just a summary of what happened in 2021.

#9 Farm Service Agency report; No one at the meeting.

Chair Luck decided to move to #11 Ash Creek Trail Mowing; Kent has mowed as much as he could, this will get mowed one more time for the season.

#12 Report on other Wisconsin County Staffing levels and Combined Land/Zoning departments; Melissa has not finished this yet.

#10 Recreation/short-term Rental Property information and discussion; This is something that may need to have an ordinance or a conditional use permit that is tied to the septic system. There are 127 short term rentals in the county. With half being in the city. There have been only 10 Conditional Use Permits issued. There needs to be more investigation as to how to cover the ones that are not covered. Linda Gentes suggested checking with the State for the number of Air B&Bs within the county with DATCP. This could be given a grace period before issuing a citation. Chair Luck will look into the standards for next month. Chair Luck would like to see an example of what is on a conditional use permit. Linda Gentes did bring up the room tax issue, Chair Luck reminded her that the money goes to the township for the room tax.

#13 2023 budgets – Chair Luck had asked both Cathy & Mike to give her just that part of the budget that is tax levy as it is the most important part of the budget.

13a. Zoning – Approximately 60% of Lynn's Salary comes from Fund 23, with the rest of Zoning's budget coming from fees and not from fund 10. Discussion of wages went off topic of Zoning Budget, back to Zoning budget. Mike referred to the pages with the green boxes showing where he saved the county \$32,000 and, on the revenue side he said they brought in \$83,000+. Back to off topic discussion of about needs to be reduced by the 2024 budget.

13b. Land Conservation – fund 10 tax levy money is our general budget with wages & fringes for both Cathy & Tammy. Fund 72 is for wages & salary for both the conservation planner & technician, there may be an increase to fund 72 money if the new hire for technician takes insurance. State aid has not been released yet.

#14 Conservation Technician Position update- First round of interviews will be on August 16th in the County Board Room.

#15 GIS/Sanitation Position – Lynn is retiring in just over a month. The position had been advertised and the position can be filled as soon as it can be. Currently there is one application from Richland County, Ohio and not Wisconsin. The position is advertised in the Observer and on Indeed online. If there is no reaction to the ads the plan is to contract out for the GIS portion of the position.

#16 Introduction of Zoning staff- they went home at 4:30pm.

#17 Public comment – none

#18 Future agenda item- Leave Recreation/short-term Rental Property on the agenda.

Sue Triggs, Register of Deeds introduced herself to the committee, she is part of this committee, just has not been at any of the meetings as she has been alone in her office. She will try to attend future meeting. Her budget is not complete however she does not anticipate the expenses going over what she has now. The deputy position has been vacant and will start at the bottom of the wage salary for the position.

#19 Adjournment – Motion made by Linda Gentes to adjourn to August 29th pm at 3:00 second made by Julie Fleming. Motion carried. Meeting adjourned at 5:01 PM.

Respectfully submitted,

Cathy Cooper

Cathy Cooper
Secretary pro temp
Land & Zoning Secretary
CC/tcb