

**Land Conservation Committee
Special Meeting
May 16, 2017
County Board Room**

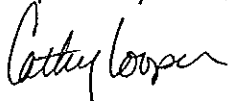
The special meeting of the Land Conservation Committee was called to order at 6:15 p.m. by Chair Larry Sebranek in the County Boardroom at the Richland County Courthouse. Present were Larry Sebranek, Gary Peters, Paul Kinney, Marilyn Marshall, Steve Williamson, Randy Heims and Cathy Cooper.

The discussion was on the building lease. Cathy and the staff had checked out the building on Bohmann Drive. The space was a little small, but the biggest concern are the costs to move and how to connect to the internet and the county server. Even though the rent is quite a bit less, the costs to move are quite high. Cathy checked out the space available at Health and Human Services. The space consists of 5 individual offices and some file cabinet storage in another part of the building. Cathy said that the offices all contained built in desks that would need to be removed to accommodate the Land Conservation desks. A few of the files could be in the extra office, but most would need to be housed in another part of the building. Landowners would need to stop at the main reception desk at Health and Human Services and then be escorted back or met by Land Conservation staff back to the offices. Cathy presented some of the costs to move (one time) which is about \$3377.00, but there are a few costs that she hasn't received yet. In the lease is an out for the county on October 31st of each year of the lease because of budgetary reasons. Her suggestion is to go with the new lease, giving the county time to come up with more solid costs. Gary Peters moved to approve the lease, ask the landlord to change the last 2 years of the lease to \$11,000.00, to continue to explore more options on space and to take the lease to Ben Southwick and the Finance Committee. Seconded by Marilyn Marshall. Motion approved.

Paul Kinney moved to adjourn. Seconded by Gary Peters. Motion carried.

Meeting adjourned at 6:30 p.m.

Respectfully Submitted,



Cathy Cooper
Secretary Pro Temp